

Properties & Assets Sub-Committee
Yankee Clipper Council & Boston Minuteman Council Study Committee

Notes: Meeting #1 – October 27, 2008

Attendees: Tom Ford – BMC Mike Jewell – YCC
Ray Theberge – BMC Tom Bringle – Advisor

Absent: Jim Ray – YCC

Summary: The Properties and Assets Sub-Committee met briefly as part of the orientation of the overall YCC & BMC Study Committee Meeting.

A review of the **Guide For A Joint Council Study Committee Sub Committee Tasks**

1. Review all council owned property – prepare an inventory of property and major capital equipment assets.
2. Determine the impact of consolidation on current and potential property use.
3. Evaluate program facilities currently being used. Identify potential excess property while considering recommendations from the Program & Membership group.
4. Identify long term financial need for capital investment in program facilities. Consider both new and major maintenance items.
5. Give Due Diligence to examination of Real Property and Personal Property

The Sub-Committee agreed the first step in this process should be to compile a list of all properties (Real), the use of these of these properties, a detailed description of these properties, and all assets related to these properties. Create a map of where these properties are geographically; creating a visual relationship aid to assist in any and all future considerations.

All data will be compiled by members of the Sub-Committee and sent to the Professional Staff Advisor for organization and distribution prior to and at the next meeting.

Next Meeting: Monday, November 10, 2008
6:00PM
Coldwell Banker
Reservoir Place
1601 Trapelo Road, Suite 24
Waltham, MA 02451

Respectfully Submitted,
Tom Bringle
Assistant Scout Executive
Yankee Clipper Council

31 October 2008