

Eagle Scout Leadership Service Project Checklist

References

Please reference as needed the BSA Advancement Policies No. 33088, current printing, or the Eagle Scout Service Project Workbook, No. 18-927E.

Approval Process

- Project review to make sure it meets the stated standards *before the project is started*.
- Prior signature approval of: unit leader, unit committee, and benefactor.
- Prior approval of: the district or council advancement committee or their designee.

Limitations

- Eagle Scout Leadership Service Project Workbook or online equivalent must be used.
- Work must be done while a Life Scout before the 18th Birthday unless a time extension was allowed.
- Routine labor, a job or service normally rendered, should not be considered.
- The project may *not* be performed for a business, be of a commercial nature, or be a fund-raiser.
- Time must be sufficient to demonstrate leadership skills.

Beneficiary/Sponsor

- The service project must benefit *any* religious institution, school, or community:
- The work must conform to the wishes and regulations of the benefactor.
- The project *cannot* be shared credit with another Eagle Scout Candidate.
- Work involving council property or other BSA activity is not permitted.

Written Plan

- Describe the project you plan to do.
- List the beneficiary, phone, address, city, state, & zip & explain how your project will be of benefit.
- Discuss project concept with unit leader & representative of group. Note name, title, dates, & phone.
- In Project Details plan your work by describing the following. Pages can be added as needed.
- Present Condition _____
- Method _____
- Materials to be used (*such as quantities and types*) _____
- Project Helpers _____
- Time Schedule (*such as projected start date, end date, work days, & hours to be worked*) _____
- Safety Hazards (*such as heat, cold, rain, traffic, heights, tools, equipment, etc.*) _____
- Cost Estimate (*price the materials list, other supplies & equipment, feeding workers, etc.*) _____
- Fundraising (*the fundraising shouldn't be bigger than the project*) _____
- How safety will be ensured (*such as training, two-deep leadership, first aid, etc.*) _____
- If appropriate, include "Before" Photographs (*Appropriate if site work will be done.*) _____

Board of Review

The board of review must determine the manner in which the project was carried out. Questions may include:

- Did the candidate demonstrate leadership of others?
- Did he indeed direct the project rather than do all the work himself?
- Was the project of real value to the religious institution, school, or community group?
- Who from the group benefiting from the project may be contacted to verify the value of the project?
- Did the project follow the approved plan or were modifications needed to bring it to its completion?